



~~POST SUMMARY MINUTES~~

Council Chambers
C. E. "Red" McDaniel City Services Center- Second Floor
3111 Citizens Way, Columbus, GA 31906

December 5, 2023
9:00 AM
Regular Meeting

MAYOR'S A G E N D A

PRESENT: Mayor B. H. "Skip" Henderson, III and Mayor Pro Tem R. Gary Allen and Councilors Tyson Begly, Joanne Cogle, Charmaine Crabb, Glenn Davis, R. Walker Garrett, Bruce Huff (arrived at 9:30 a.m.), Judy W. Thomas and Toyia Tucker. City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis, and Deputy Clerk of Council Lindsey G. McLemore were present.

ABSENT: Councilor Jerry "Pops" Barnes was absent.

CALL TO ORDER: Mayor B. H. "Skip" Henderson, III, Presiding

INVOCATION: Offered by Rev. Grace Burton-Edwards, St. Thomas Episcopal Church of Columbus, Georgia

PLEDGE OF ALLEGIANCE: Led by Mayor Henderson

MINUTES

Mayor's Agenda #1: Vote Result: APPROVED

1. Approval of minutes for the November 14, 2023, Council Meeting.

PRESENTATION:

Mayor's Agenda #2: No Action Taken

2. Finance Department Audit Report (Presented by Donna McGinnis, Internal Auditor/Compliance Officer)

CITY ATTORNEY'S AGENDA

ORDINANCES

City Attorney's Agenda #1: PUBLIC HEARING HELD

1. **1st Reading** - REZN-10-23-1964: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia to change certain boundaries of a district located at **4070 Macon Road** (parcel # 085-051-014) from Single Family Residential – 2 (SFR2) Zoning District to Neighborhood Commercial (NC) Zoning District. (Planning Department and PAC recommend approval.) (Councilor Barnes)

City Attorney's Agenda #2: PUBLIC HEARING HELD

2. **1st Reading** - An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **3914, 3922 Buena Vista Road** (parcel # 087-028-007/008) from Neighborhood Commercial (NC) to General Commercial (GC) Zoning District. (Planning Department and PAC recommend approval.) (Councilor Barnes)

City Attorney's Agenda #3: Action Taken: DELAYED

3. **1st Reading** - REZN-11-23-0218: An ordinance amending the text of the Unified Development Ordinance (UDO) for Columbus, Georgia to add a new Section 4.2.25 pertaining to key lockboxes and to add a new Article X to Chapter 4 pertaining to Electric Vehicle Infrastructure. (Planning Department and PAC recommend approval.) (Mayor Pro-Tem) **(To Be Delayed)**

City Attorney's Agenda #4: PUBLIC HEARING HELD

4. **1st Reading** - An Ordinance amending Chapter 11, Article II of the Columbus Code to revise the criteria for promotional eligibility and promotional procedures for the Columbus Fire and EMS Department; and for other purposes. (Mayor Pro-Tem)

City Attorney's Agenda #5: PUBLIC HEARING HELD

5. **1st Reading** - An Ordinance revising Muscogee County Prison Policy, Number 420-100, Muscogee County Prison Promotion Policy. (Mayor Pro-Tem)

RESOLUTION

City Attorney's Agenda #6: Vote Result: APPROVED

6. A Resolution amending Resolution No. 216-23 authorizing payment of attorney's fees which may be incurred for legal services rendered regarding various City issues during Fiscal Year 2024. (Mayor Pro-Tem)

PUBLIC AGENDA

1. Mrs. Claire Thomas, representing Animal Advocacy, Re: The Columbus Animal Control and Care Center. ***No Action Taken***
2. Mrs. Kathy W. Tanner, Re: The financial records from the Columbus Animal Control and Care with regards to animal welfare and accountability. ***No Action Taken***
3. Mr. Alton Russell, Re: New Judicial Building funding. ***No Action Taken***
4. Mrs. Savannah Brown, Re: The Columbus Animal Control and Care Center. ***Not Present***

CITY MANAGER'S AGENDA

City Manager's Agenda #1: Vote Result: APPROVED

1. **Amended Memorandum of Understanding with Enrichment Services Program, Inc. for Utility Assistance Program Administration Services**

Approval is requested to authorize an amended MOU with Enrichment Services Program, Inc. to continue the administration of CCG's Utility Assistance Program funded by the American Rescue Plan Act of 2021.

City Manager's Agenda #2: Vote Result: APPROVED

2. 2024 Legislative Agenda Add On – Muscogee County Probate Court Technology Fee

Approval is requested of the add on resolution for the 2024 Legislative Session of the Georgia General Assembly. The Columbus Consolidated Government is requesting that the local legislative delegation to the Georgia General Assembly permit imposition of court costs not to exceed \$5.00 to be added as a surcharge by Probate Court, effective July 1, 2024 through June 30, 2034 to be used to defray technology costs of Probate Court. Such technology fee surcharges shall be used exclusively to provide procurement of services and equipment for the conservation of court records and archiving the same to digital contents for public access.

City Manager's Agenda #3: Vote Result: APPROVED

3. 2023-2024 Victims of Crime Act (VOCA) Grant

Approval is requested to authorize the District Attorney's Victim-Witness Assistance Program to apply for and if approved, accept a grant for \$144,246 or as otherwise awarded from the Criminal Justice Coordinating Council of Georgia along with \$132,077 from the 5% Crime Victim Surcharge Fund allocated in the FY24 Budget to provide funding for Crime Victim Assistance in the Chattahoochee Judicial Circuit from October 1, 2023 to September 30, 2024.

City Manager's Agenda #4 (A-G & I): Vote Result: APPROVED

4. PURCHASES

- A. Civic Center Roof Replacement – Sourcewell Cooperative Purchase
- B. Zamboni Ice Resurfacers for Civic Center/Ice Rink – Sourcewell Cooperative Contract Purchase
- C. Hockey LED Scoreboard for Civic Center – Sourcewell Cooperative Purchase
- D. Vacuum Litter Collector for Civic Center – Sourcewell Cooperative Purchase
- E. One 2023 Chevrolet Traverse for Columbus Police Department – Georgia State Contract Cooperative Purchase
- F. Amendment 15 for Construction Manager as General Contractor Services for Columbus Government Center Complex – RFQ No. 20-0002
- G. EnerGov Software Subscription Fees for Information Technology
- I. Declaration of Surplus and Donation of Tasers and Accessories, Body Video Recorders and Battery Chargers to Valley Police Department

- H. Additional Assembly and Delivery Services for Household Garbage and Yard Waste Carts for Public Works

5. UPDATES AND PRESENTATIONS

- A. Judicial Center Update - Ryan Pruett, Director, Inspections & Code. ***No Action Taken***
- B. METRA Dial-A-Ride Premium Service/Micro Transit/Uptown Golf Cart Shuttle - Rosa Evans, Director, METRA Transit. ***No Action Taken***
- C. Integrated Waste Update - Drale Short, Director, Public Works. ***No Action Taken***
- D. Demolition of Property - Ryan Pruett, Director, Inspections & Code. ***DEFERRED***

BID ADVERTISEMENT

DATE: December 5, 2023

December 6, 2023

1. Steel Signal Strain Poles (Annual Contract) – RFB No. 24-0017
Scope of RFB

It is the intent of the Columbus Consolidated Government (City) to establish an annual contract with a qualified vendor to provide steel signal strain poles on an “as needed” basis to be delivered to Traffic Engineering Division for the City of Columbus, GA. This bid includes unit costs for a variety of steel signal strain poles that the City may need for traffic signal projects. As information to vendors, the City averages three to four new/upgrade signal projects each year. The quantity of steel signal strain poles purchased thru this annual contract will vary from year to year, depending on the number of roadway and/or traffic signal projects that are funded.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

December 8, 2023

1. General Contractor Services and Housing Inspection Services for the Community Reinvestment Department (Annual Contract) – RFP No. 24-0012
Scope of RFP

Columbus Consolidated Government (the City) invites qualified vendors to provide general contractor services (Option A) and housing inspection services (Option B) for rehabilitative single-family housing located throughout Columbus-Muscogee County. The Community Reinvestment Department will procure the services on an as-needed basis. **Vendors may submit proposals for one, both or all options.**

Some activities could be a U.S. Department of Housing and Urban Development (HUD) funded project which utilizes Community Development Block Grant (CDBG) funding. Contracts utilizing CDBG funding are subject to state and local laws, as well as federal regulations found in §2 CFR 200.317 through §2 CFR 300.327 and §24 CFR 570.611. Potential bidders must assure that all project activities will be administered in compliance with labor and civil rights laws and regulations for CDBG funded projects.

The term of the contract will be for two years, with the option to renew for three additional twelve-month periods. Contract renewal shall be contingent upon the mutual agreement of the City and the Contractor.

December 15, 2023

1. Underserved and Inmate Healthcare Consultant – RFP No. 24-0009 **Scope of RFP**

Columbus Consolidated Government is seeking a third-party advisory firm, with experience establishing community-funded networks of care for underserved and inmate populations. The firm shall assist the City with developing a fair, inclusive and equitable plan to service the target populations' medical needs.

December 27, 2023

1. Touch Screen Information Kiosks for METRA (Re-Bid) – RFB No. 24-0019 **Scope of RFB**

The Columbus, Georgia Metropolitan (METRA) Transit System is soliciting bid responses for the procurement of one (1) Outdoor Double-Sided Touch Screen Information Kiosk and one (1) Indoor Single-Sided Information Kiosk for use at METRA's bus station, the METRA Transfer Center.

REFERRALS:

Referrals 11.14.23

CLERK OF COUNCIL'S AGENDA

ENCLOSURES - ACTION REQUESTED

Clerk of Council's Agenda #1: Vote Result: DEFERRED

1. RESOLUTION - A resolution excusing Councilor Jerry “Pops” Barnes from the December 5, 2023 Council Meeting.

Clerk of Council’s Agenda #2: Vote Result: DEFERRED

2. RESOLUTION - A resolution cancelling the Proclamation Sessions for January 2, February 6, and March 5, 2024.

Clerk of Council’s Agenda #3: Vote Result: DEFERRED

3. Email Correspondence from Mr. David Rohwedder resigning from his seat as the District 8 Representative on the Public Safety Advisory Commission.

Clerk of Council’s Agenda #4: Vote Result: DEFERRED

4. **Minutes of the following boards:**

Board of Tax Assessors, #38-23 and #39-23

Board of Water Commissioners, November 13, 2023

Columbus Golf Course Authority, September 26, 2023

Columbus Ironworks Convention & Trade Center Authority, February 23, April 27, June 29 and August 24, 2023

Convention & Visitors Board of Commissioners, October 18, 2023

Historic & Architectural Review Board, February 13, March 13, April 13, and May 8, 2023

Land Bank Authority, October 11, 2023

The Medical Center Hospital Authority, July 26, 2023

BOARD APPOINTMENTS - ACTION REQUESTED

5. **COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

Clerk of Council’s Agenda #5 (A): Vote Result: DEFERRED

- A. **COOPERATIVE EXTENSION ADVISORY BOARD:**

Lawanna Williams

Does not desire reappointment

Term Expires: December 31, 2023

Open for Nominations
(Council's Appointment)

VACANT

Term Expires: December 31, 2028

The terms are six years. Meets quarterly.

Open for Nominations
(Council's Appointment)

Women: 4

Senatorial District 15: 2

Senatorial District 29: 2

Clerk of Council's Agenda #5 (B): Vote Result: DEFERRED

B. HISTORIC & ARCHITECTURAL REVIEW BOARD:

Marjorie "Mollie" Smith

Historic District Resident

Eligible to succeed

Term Expires: January 31, 2024

Open for Nominations
(Council's Appointment)

Libby Smith

Historic District Resident

Not Eligible to succeed

Term Expires: January 31, 2024

Open for Nominations
(Council's Appointment)

Rev. Curtis West

Liberty Cultural Center, Inc.

No longer a resident of Muscogee County

Term Expires: January 31, 2024

Open for Nominations
(Council's Appointment)

The terms are three years. Meets monthly.

Women: 5

Senatorial District 15: 9

Senatorial District 29: 2

Clerk of Council's Agenda #5 (C): Vote Result: DEFERRED

C. TREE BOARD:

Troy Keller

Educator Seat

Not eligible to succeed

Term Expired: December 31, 2020

Open for Nominations
(Council's Appointment)

Frank Tommey

Residential Development Seat

Not eligible to succeed

Term Expired: December 31, 2020

Open for Nominations
(Council's Appointment)

These are four-year terms. Meets as needed.

Councilor Cogle is nominating Clifton Ruehl for the Educator seat and Jodi Saunders for the Residential Development seat.

Women: 7

Senatorial District 15: 5

Senatorial District 29: 6

COUNCIL HEARING:

Clerk of Council's Agenda #6: Vote Result: APPROVED refund of \$10,283.96

6. Request for Refund of Property Tax as submitted by Mr. Ronald Pettigrew for the property located at: 8036 Deerwood Court with the reinstatement of exemptions for Years 2021 and 2022.

EXECUTIVE SESSION:

Mayor Henderson entertained a motion to go into executive session to discuss matters of litigation, potential litigation, personnel and privileged attorney/client documents as requested by City Attorney Fay earlier in the meeting. Councilor Thomas made a motion to go into Executive

Session, seconded by Councilor Tucker and carried unanimously by the eight members present, with Councilor Davis being absent for the vote, Councilor Barnes being absent from the meeting, and the time being 4:15 p.m.

The Regular Meeting reconvened at 6:23 p.m., at which time, Mayor Henderson announced that the Council did meet in executive session to discuss matters of litigation, potential litigation, personnel and privileged attorney/client documents; however, there were no votes taken.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Councilor Thomas to adjourn the December 5, 2023 Regular Council Meeting, seconded by Councilor Crabb and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, Councilor Barnes being absent from the meeting, and the time being 6:23 p.m.